

## Athletic Clearance Sign Up Steps

- Go online to [www.athleticclearance.com](http://www.athleticclearance.com)
- Select Florida as the state.
- Click Register to make an account.
- After you make an account and register click “Start Clearance Here”.
- Select: Year, School, and Sport.
- Complete all general information on Step 1.
- Complete Step 2: You must upload: Physical Forms (doctor’s page), Proof of Insurance, Birth Certificate, and Concussion Video Certificate page (print after watching video).
- Answer all Yes and No questions for the medical history section.
- Step 3: Enter all parent and guardian information and complete the rest of that page.
- Step 4: You must sign (type) your parent or guardians name in the designated slots along with your name when that spot comes up.
- After you have completed everything, you will receive an email stating if your paperwork is approved or denied. You can also check by logging back in.
- If you are missing any paper work when you get the confirmation email, log back in and **CLICK** on the **PENCIL** under “physical” to upload your missing paperwork. If you have already uploaded form, choose from your document library.
- You can upload paperwork by taking a picture or scanning the documents and uploading them. PDF’s are preferred. Be sure to choose the multiple page option if you are scanning more than one document for your physical.
- For cell phone - Cam Scanner is an app for your phone, scan all documents at one time using the multiple documents option.